

## Team Midnite Email Training TeamMidnite.tv

Effective Dates: 10/26/24 to 12/26/25

What: Outlook Connection from SOGO Webmail

Step 1: Type Your Email into the Box

YourName@teammidnite.tv

Email address				
kluma@teammidnite.tv				
Advanced options ~				

Step 2: Click Advanced Options click Let me set up my account manually



## Step 3: Click POP

outlook 💽			
Advanced set	up		
Microsoft 365	Outlook.com	<b>Exchange</b>	Google
POP	IMAP	Exchange 2013 or earlier	

Step 4: Type in your Email Pass & hit connect

POP Account Settings kluma@teammidnite.tv	<u>(Not you?)</u>
Password	୍

Step 5: You Should see a Success Screen showing you that you've added your email.

If you encounter a problem with adding your email to your program, please contact support desk on the Discord